



REGULATIONS FOR THE USE OF THE COLLECTIVE MARK OF METAL CLADDING AND ROOFING MANUFACTURERS' ASSOCIATION LIMITED

1. Introduction

- 1.1 The Metal Cladding and Roofing Manufacturers' Association Limited ("the MCRMA") is a trade association established to represent, support and promote the technical and commercial interests of member companies. The member companies provide products, systems and services within the non-domestic and domestic metal-based roof and cladding market sector. The MCRMA is also involved in the development of national and international standards and the development of technical documentation for the sector.
- 1.2 The MCRMA is a company limited by guarantee (company registration No.02502395, England and Wales).
- 1.3 The MCRMA runs a membership scheme and on meeting the prescribed requirements, a Member (as defined in paragraph 2.3 below) of the MCRMA is permitted to use the mark MCRMA THE BUILDING ENVELOPE AUTHORITY (the "Collective Mark").
- 1.4 The Collective Mark does not show or indicate any alignment with a national or international standard, guarantee or warranty.
- 1.5 The MCRMA and its member companies operate within the scope of the published Articles of Association.
- 1.6 In addition to clause 1.5 above members of the MCRMA must comply with the published Membership Charter.
- 1.7 These regulations govern the use of the Collective Mark.

2. The persons authorised to use the Collective Marks

- 2.1 In order to use the Collective Mark, a person must:
 - 2.1.1 meet the criteria set out in these Regulations in paragraph 3 below;
 - 2.1.2 apply to the MCRMA for membership in one of the categories listed in 3.1 below;
 - 2.1.3 once approved for membership, pay an annual subscription fee in the amount as agreed each year by the Board of the MCRMA; and
 - 2.1.4 at all times adhere to the conditions of use set out in paragraph 4 below.

2.2 The MCRMA shall have full and absolute power and authority to refuse any application for membership or withdraw membership from any company. An applicant shall be entitled upon request to a statement of the reasons for the refusal of membership, information regarding the appeal procedure and its rights to appeal the refusal decision, and where appropriate, steps that the applicant must take for membership to be granted.

2.3 The MCRMA lists the members (individually "Member") entitled to use the Collective Mark on its website at <http://mcrma.co.uk/member-companies>

3. The requirements for membership of the MCRMA

3.1 To be accepted as a Member of the MCRMA, the applicant must fall into one of the following categories:

- 3.1.1 Systems manufacturers who produce profiled or formed metal roof and wall cladding systems and manufacturers of rainscreen cladding systems and panels (System manufacturer)
- 3.1.2 Component manufacturers who produce the ancillary components that are used to complete the building envelope (Component manufacturer)
- 3.1.3 Systems installers who take an active part in the construction and installation process and deliver quality workmanship (Systems installer)
- 3.1.4 Independent roofing and cladding inspectors who can provide guidance at the design and installation stages and the operational phase (Independent inspectors)
- 3.1.5 Industry support services members whose members provide a range of professional services to all involved in the metal building envelope (Professional member)
- 3.1.6 Suppliers of ancillary components and others (Stockholder and merchant member)
- 3.1.7 Other categories as may be determined and agreed by the managing committee in the future

3.2 Manufacturing and supply members must be accredited to EN ISO 9001 or committed to achieving accreditation within one year of membership.

3.3 All members who are manufacturers or suppliers of goods and services to the industry and undertake design work for third parties shall maintain insurance appropriate to their business including Product Liability Insurance, Professional Indemnity Insurance cover, or similar cover.

3.4 All members must comply with the requirements and aspects of the MCRMA Membership Charter.

4. Conditions of use of the Collective Mark

4.1 It is a condition of use that the Collective Mark shall not be used without indicating that it is a collective mark;

4.2 The Collective Mark may only be used in connection with the name of the Member (whether an individual, company, firm or a business entity);

- 4.3 The Collective Mark shall not be used in any Member's logo or trading name;
- 4.4 The Collective Mark must not be separated; the letters MCRMA must always be used with THE BUILDING ENVELOPE AUTHORITY;
- 4.5 The Collective Mark must always be used in the format prescribed and as issued by the management committee of the MCRMA;
- 4.6 The MCRMA will issue electronic files of the Collective Mark to member companies.
- 4.7 The Collective Mark shall only be used without modification or adaptation;
- 4.8 Members who are compliant with the MCRMA business modus operandi, Membership Charter and these Regulations shall continue to use the Collective Mark until they cease to remain a member of the MCRMA or if they contravene any of the clauses set out in this document;
- 4.9 MCRMA members who provide notification of their intent to resign from membership of the MCRMA shall cease to have the right to use Collective Mark following the date of notification of their intent to resign;
- 4.10 MCRMA members who do not pay or make provision for payment of their subscription fees within 60 days of the date of the invoice shall cease to have the right to use the Collective Mark;
- 4.11 The Collective Mark shall only be used by the Member to demonstrate that they are a trade member of the MCRMA and that they comply with the rules of the Association;
- 4.12 The Collective Mark shall not be used in such a way as to imply or suggest that any products or goods comply with national or international standards, guaranteed performance or warranty period.

5. Sanctions

- 5.1 A breach of these Regulations or any misuse of the Collective Mark may result in:
 - 5.1.1 investigation by the management committee of the MCRMA in respect of the breach or misuse (the result of any investigation will be notified to the Member in writing within seven working days of the date of any investigation);
 - 5.1.2 permission to use the Collective Mark being suspended for the Member in breach or misuse; and/or
 - 5.1.3 suspension or withdrawal of the company's membership of the MCRMA.
- 5.2 The MCRMA management committee hold the final decision in all cases.

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